



Minutes of 14/02/2023 General Committee Meeting 8 p.m. via Zoom

In Attendance: Jonathan Males (JM), Carl Upsall (CU), Catherine Pulis (CP), Jon Halden (JH), Martin Davies (MD), Pam Phillips (PP), Peter Nash (PN), Sunny Rhodes (SR)

Apologies: Adrian Simpson (AS), Irina Medunyak (IM), Spencer McMullen (SM), Ciaran Edwards (CLE), Izzie Parry (IP), Martin Smyth (MS)

The meeting met the requirements for being quorate.

1.0 Introductions

Apologies noted.

2.0 Approval of Minutes

Agreed: Minutes of the General Committee meeting on 10th January 2023 were approved. [AGR 230214 2.0.1]

3.0 Club Vision and Development Plan Update

Follow-up meeting with GLL and LVWWC at which the case will be made for greater access to the Centre for the Club.

4.0 New TCP funding

CLE circulated an update on the Duty Manager proposal. Improved funding offer from BC suggests that the funding shortfall (to be met by the Club) is £5-6,000 p.a.

5.0 Financial Update

The financial position was noted as good with about 50k in funds after payment of water bills. No replacement yet found for Treasurer, but IP continuing in her role online in the interim to finding a replacement Treasurer.

6.0 Membership Update

PP reported that membership currently at 394 and has been following-up with those who haven't yet re-joined. Half-year membership option needs amending on WebCollect to avoid late renewals using that option when it is intended only for new members.

Actions: JH to speak to WebCollect. [ACT 230214 6.0.1]

7.0 Welfare Update

Draft parent/carers responsibility paper circulated by SR.

Code of Conduct circulated, based on four BC codes but consolidated and shortened.

Both approved.

Agreed: Parent/Carers and Code of Conduct updates approved. [AGR 230214 7.0.1]

Actions: MS to add updated welfare documents to LVPC website. [ACT 230214 7.0.1]

8.0 Coaching Update

Incident between junior flatwater and slalom coaches in November 2022 reported.



SR/JH agreed more communication between the two groups is needed. JM suggested an introductory session between both groups - showing how paddling the slalom gates works. JM to reply on behalf of the Committee.

Raft Guide training: JH to work with Ted (LVWWC) and Catherine.

Extraction training: Outreach Rescue have quoted £600 for 1:6 training for providing a certificated course. JH proposed could also share training with LVWWC. JH to circulate to committee.

9.0 Safety Update (including Operational Risk Assessments)

Nothing to report.

10.0 Equipment Update

RO has had to step down as Equipment Officer following her car accident. That role is temporarily being covered by JH, who has the case for the role being incorporated into the Duty Officer job, with club members helping with annual stock-check.

Agreed: Duty Officer role to undertake equipment duties with member support.
[AGR 230214 10.0.1]

We now have bank safety trolleys for Legacy and Olympic courses and new first aid kits for both. SUP boards: previously reported that we had five. In fact, there are three. One appears to have a slow puncture and one paddle does not adjust for height.

11.0 Discipline Update: Flatwater

Nothing to report.

12.0 Discipline Update: Recreational

Cambridge/Grantchester trip for pennywort clearing has been well advertised in newsletter.

13.0 Discipline Update: Slalom

Nothing to report.

14.0 Communications

Nothing to report.

15.0 AOB

Duty Manager update:

Will cover for the next three months with volunteers. So far six signed up.

Agreed: One volunteered Duty Officer session gives a month of free Club Night paddling. For that the volunteer needs to be there 6-10pm, monitoring bank safety and safety kit, noting whether coaches are there for their sessions, and that all equipment is locked away and secure at the end of the evening.[AGR 230214 15.0.1]

There should also be an online logbook for DM to note any issues during their session.

We need:

- A high-viz jacket so that the DM can be identified;
- An extra radio;
- Notice on reception desk identifying the evening's DM.

Meeting ended 9.15pm
