



Minutes of 10/01/2023 General Committee Meeting 8 p.m. via Zoom

In Attendance: Carl Upsall (CU), Catherine Pulis (CP), Ciaran Edwards (CLE), (IM), Izzie Parry (IP), Jon Halden (JH), Martin Davies (MD), Martin Smyth (MS), Pam Phillips (PP), Peter Nash (PN), Spencer McMullen (SM), Sunny Rhodes (SR)

Apologies: Adrian Simpson (AS), Jonathan Males (JM), Irina Medunyak, Runa O'Brien (RO),

The meeting met the requirements for being quorate.

1.0 Introductions

Apologies noted. CU to chair the meeting.

2.0 Approval of Minutes

Agreed: Minutes of the General Committee meeting on 13th December 2022 were approved. [AGR 230110 2.0.1]

3.0 Club Vision and Development Plan Update

Feedback on the meeting with John Oates and Charlie Barwis was discussed. From the Club perspective, we raised our interest in improving relationships with GLL and LVWWC as a means to develop the Club further, and to understand the support that would be most useful to the Club. Currently awaiting feedback from John Oates and Charlie Barwis who were to research their goals and KPIs as a starting point for relationship development. Follow-up meeting is scheduled for 26th January.

4.0 New TCP funding

CLE presented further thoughts developed from the past meeting inline with discussions and requirements of the BC TCP. Discussion was on the content outlining the role. Committee members to follow-up with CLE through calls and/or emails.

Points noted during the meeting's discussion included:

- BC full-time = 37 hours.
- The development of paddlers is a current KPI that is included in the role as a focus.
- Obviously a big piece of work, but would hours for other of the Club's activities be ring-fenced? CLE advised this is the time to get the other duties right, and prioritised.
- The DM role needs to be clear so it can be covered by others during leave periods etc.
- We should benefit from their involvement in proposed holiday club activities etc.
- It was confirmed the Club will need to find the difference in costs over and above the BC funding. The external funding is about enough for the slalom element, but not the rest of the Club activities. They would need to generate another £10k or so from other Club activities.
- The Committee was asked to note the emphasis on coordinator, as the role would not be able to do all coaching – so will need to get others involved.
- CLE pointed out benefits if the role was LVPC employed but it could be an invoicing role or a contractor role and BC could be the employer rather than LVPC.
- It was noted that costings need to take into account all employment costs.



5.0 Financial Update

The financial position was noted as good with about 60k in funds that will more than cover water bills that will soon be due. Noted that the Committee needs to follow-up on possible replacement Treasurer candidates as IP leaves the country on Thursday, but will maintain her role online in the interim to finding a replacement Treasurer.

6.0 Membership Update

PP reported that membership currently at 371 and has been following-up with those who haven't yet re-joined, and, has started the record weeding. SR – note that the BC slalom gym session is now clashing with Club Night.

Actions: PP and CLE to cross-check on slalom members. [ACT 230110 7.0.1]

7.0 Welfare Update

Nothing to report

8.0 Coaching Update - Purchase of new coaching bibs

JH reported that, picking-up from last year, a coach development session is planned for February and looking at a new intake of coaches in March. New bibs confirmed and ordered. "She Paddles" coaching has been discussed with Lisa. There is a grant available for 6 paddlesport instructors. The Club is part of the bursary that has to be spent by the end of May.

9.0 Safety Update (including Operational Risk Assessments)

SM had the rescheduled meeting with the Centre and has arranged a follow-up involving JH. Reviewed the Slalom Div1 safety plan and the Div 2 is to follow.

10.0 Equipment Update

RO conducted a review of the storage and checked inventory. Will be catching up with JH on previous BC meets re Compound and boat sheds.

11.0 Discipline Update: Flatwater

MD reported on slow progress because of weather and daylight conditions. Also limitation of available FW coaches. Ex-COPS coaches/paddlers need an update before able to operate under LVPC requirements. The storage has also taken a hit from the weather. MD wants to meet with SM to synchronise risk assessments for COPS with LVPC.

12.0 Discipline Update: Recreational

PN reported on progress with BC to paddle down to Stonebridge. Waiting for final details. About 12 paddlers maximum. Free we assume, and to be a fact finding on access within the Lee Valley and a desire to improve access and use in future. Can we ask Club members to book onto it? Consider including in Club News and on WebCollect. MD had understood BC had a full list of participants already. PN will be following-up as part of ongoing discussions.

PN is trying to get some dates together for river trips e.g. Grantchester, Hertford Loop etc. and suggestions made to look at WWSafety.

13.0 Discipline Update: Slalom



CLE reported on activities back in the pool at John Warner. More pool sessions on a Saturday with capacity for other Club use if there are coaches and interest. PN will follow-up with CLE.

14.0 Communications

A batch of photos has been shared by the brother of a Club Member. They are for Club use.

Actions: MS to update the Committee's photo folder. [ACT 230110 14.0.1]

15.0 AOB

Issue with electricity on site for next week. Due to be back on at 6pm, so risk if it runs over that we could lose paddling time. PP will monitor and update members with the option to push back the Club Night start to 7pm and reduce risk.

The Committee expressed grateful thanks to IP and wished her 'Bon Voyage'.
