



## **Minutes of 13/12/2022 General Committee Meeting 8 p.m. via Zoom**

**In Attendance:** Adrian Simpson (AS), Carl Upsall (CU), Catherine Pulis (CP), Ciaran Edwards (CLE), Irina Medunyak (IM), Izzie Parry (IP), Jonathan Males (JM), Jon Halden (JH), Martin Davies (MD), Pam Phillips (PP), Peter Nash (PN), Runa O'Brien (RO), Spencer McMullen (SM), Sunny Rhodes (SR)

**Apologies:** Martin Smyth (MS)

The meeting met the requirements for being quorate.

### **1.0 Welcome to New Committee Members**

New members Spencer McMullen (Health & Safety), Runa O'Brien (Equipment) and Peter Nash (Recreational Paddling) were welcomed to the General Committee.

### **1.1 Declarations of Interest**

The following new Declarations of Interest were made: Peter Nash - Whoosh Explore local club; Martin Davies - COPS; Runa - GLL (lead instructor).

### **1.2 Confirmation of the Committee's filled roles and vacancies list**

Health and Safety, Equipment and Recreational Paddling roles are now filled. Vacancies remain for new Treasurer, Freestyle Representative and Junior Representative.

### **1.3 Induction arrangements for new Committee members**

Intended Induction Session for new members of the Committee will be rescheduled in the New Year to cover any matters not addressed in the meantime.

**Actions:** MS to check on required induction materials and reschedule in the New Year. [ACT 221213 1.3.1]

## **2.0 Approval of Minutes**

**Agreed:** Minutes of the General Committee meeting on 14th November 2022 were approved. [AGR 221213 2.0.1]

## **3.0 Confirm and Minute Update to Constitution (following AGM approvals)**

The updates to the Club Constitution agreed by the 2022 AGM were confirmed as having been made and published.

**Agreed:** Updates approved by 2022 AGM adopted and published. [AGR 221213 3.0.1]

## **4.0 Club Vision and Development Plan Update**

JM provided feedback from a meeting with John Oates (British Canoeing employed advisor to clubs on business development) held on 1st December. The main challenges facing the Club were summarised as: Finding coaches/volunteers; Restrictions laid down by GLL; Facility closes at 4pm.



John Oates suggested we could look at more short-term projects, rather than requiring long-term commitments to goals. JH suggested we tap into local community businesses CSR and S106 obligations. PN suggested asking Herts Sports Partnership to promote the Club on their website. JM raised that Sunday paddling required greater engagement which in turn required achieving better access to time slots i.e. not just a slot at 9-10am.

### **5.0 New TCP funding**

CLE updated on TCP funding and its impact on the Club. British Canoeing's Talent Programme funding team approached the Club with a proposal to invest more in the Club, making a full-time Paddlesport Co-ordinator role, looking at youth recruitment and providing structured support. This could also involve taking on our proposed Duty Manager role. Funding to March 2025. CLE sees this as employed by LVPC but funded by BC. CP registered concern that a paid role would undermine the Club ethos.

**Actions:** CLE to develop a more detailed proposal and plan on this idea. [ACT 221213 5.0.0]

### **6.0 Financial Update**

GLL will be increasing water fees in line with our previously assessed 'Scenario B'. So, £400/hour for Olympic + £20 floodlighting in winter months. This compares with £660/hour public rates.

**Agreed:** New hourly rates for Club sessions agreed inline with GLL charge increases. [AGR 221213 6.0.1]

**Actions:** New hourly rates to be added to WebCollect. [ACT 221213 6.0.1]

### **7.0 Membership Update**

PP reported that membership currently at 336 and rising.

### **8.0 Welfare Update**

Nothing to report

### **9.0 Coaching Update - Purchase of new coaching bibs**

JH raised that new coaching bibs were needed. We only have 6 left and it is important not only to indicate who is coaching, but ALL coaches are first aid trained.

**Agreed:** New coaching bibs to be purchased. [AGR 221213 9.0.1]

This discussion raised the question as to whether bank safety volunteers should also be first aiders.

### **10.0 Safety Update (including Operational Risk Assessments)**

SM had a meeting scheduled with the Centre Manager and Deputy Manager for Wednesday but this will now need to be rearranged due to the weather conditions.

### **11.0 Equipment Update**

A proposal was made and discussed to sell equipment that we had in stores but had not used for significant time. The pricing proposal for selling was suggested as being the average of the last 3 months of relevant eBay prices less 10%, as the starting price for bids.

JH and JM met Marc from BC regarding use of the Compound and available storage facilities.



**Actions:** JH to brief Runa and there to be a formal request to BC for new racks in the main boat shed. [ACT 221213 11.0.1]

## **12.0 Discipline Update: Slalom**

**Agreed:** Purchase of 8 new spray decks. [AGR 221213 12.0.1]

## **13.0 AOB**

CLE reported that the conditions in the carpark and bankside were dangerous and that LVWWC were cancelling events at the Centre. In the light of this it was agreed to cancel Club Night this Wednesday.

**Agreed:** Club Night on 14th December 2022 to be cancelled due to dangerous conditions. [AGR 221213 13.0.1]

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