



Minutes of 14/06/22 General Committee Meeting 8 p.m. via Zoom

In Attendance: Adrian Simpson (AS), Carl Upsall (CU), Izzie Parry (IP), Jonathan Males (JM), Jon Halden (JH), Martin Davies (MD), Martin Smyth (MS), Pam Phillips (PP), Sunny Rhodes (SR)

Apologies: ,Catherine Pulis (CP), Ciaran Edwards (CLE), Irina Medunyak (IM), Matt Edwards (ME)

The meeting met the requirements for being quorate.

1.0 Introductions

Apologies noted. PP noted dates she would be away over the summer months so that cover could be arranged. SR asked that it be noted she would be in Ivrea on the date of the next meeting.

2.0 Approval of Minutes

Agreed: Minutes of the General Committee meeting on 10th May 2022 were approved. [AGR 220614 2.0.1]

3.0 Development Plan Update

JM proposed he review progress against the Plan before deciding what to publish next for Club Members.

4.0 Committee Vacancies Update

No further vacancies have been filled, and the search continues. Vacancies will be re-published.

Actions: Current Committee vacancies to be advertised amongst Club Members. [ACT 220614 4.0.1]

5.0 Annual Policy Review

Committee members assessed the updatedness and relevance of the Club's suite of policies, noting: those that had already been updated in 2022; those being worked on by the Safeguarding and Welfare Team; and, the meeting earlier today with British Canoeing on Equality, Diversity and Integration.

Agreed: A new Equality, Diversity and Integration Policy to replace the existing Equality Policy published in 2019. [AGR 220614 5.0.1]

The published 'LVPC Operating Guide' to be retired as no longer being relevant. [AGR 220614 5.0.2]

The Club Website, WebCollect, Risk Assessments and the Membership Induction Pack be updated wherever possible with



information that may otherwise have been included in the 'LVPC Operating Guide'. [AGR 220614 5.0.3]

A Policy Statements' Document be introduced and to contain any statements of policy decided by the General Committee that do not belong in an existing other policy document. [AGR 220614 5.0.4]

All Committee Members develop a guide on the processes and practices relevant to their role so that deputising and handovers are relatively straightforward. [AGR 220614 5.0.5]

Actions: MS to circulate a draft Equality, Diversity and Inclusion Policy. [ACT 220614 5.0.1]

MS and PP to start updating the FAQs page of the website. [ACT 220614 5.0.2]

6.0 Operational Risk Assessments

Moved to next meeting.

7.0 Financial Update

IP reported that Club finances are in good health; noted that water bills not yet received from the new Centre operator; and, the mechanism for ring-fencing had been confirmed with the Slalom Sub-committee.

8.0 Membership Update

PP reported that WebCollect records have now reached 500. Raises the question on whether at some point a numeric limit should be put on membership, however, at the moment it seems unnecessary as we still have vacancies on individual water sessions.

Discussion took place on the first opening of the Cafe under the new arrangement and improvements that could be made. Arrangements for future Sunday paddling will also be assessed once the Sunday water times are up-and-running and being supported sufficiently.

Actions: IP to speak with the Centre and explore options for food, and making an evening event. [ACT 220614 8.0.1]

9.0 Welfare Update

SR reported on progress with DBS procedures and checks.

Policy updates and Code of Conduct updates moved to the next General Committee meeting.

10.0 Coaching Update

Discussion took place on British Canoeing's new bursary announcement.



It was noted that the first of the Stadium Safety training dates would be 13th July.

Actions: JM and JH to pursue an application with JM consulting with CLE. [ACT 220614 10.0.1]

11.0 Safety Update

For next meeting.

12.0 Equipment Update

IP guided the Committee through the quotes received to-date, from which the Committee was able to determine boat preferences for final quotes.

Actions: IP to speak with suppliers based on the boats and quantities discussed, and seek final quotes; to present the updated quotes to the Committee as an eAgenda; and, proceed with purchases accordingly. [ACT 220614 12.0.1]

13.0 Discipline Update: Flat Water

MD reported progress on finding a site down-river from LVWWC but it requires work to remove extensive Himalayan balsam in order to make the site usable. MD also reported on meeting with British Canoeing about a framework for sprint and paracanoe; and, to note, Enfield CC are currently looking for opportunities along the LV corridor.

14.0 Discipline Update: Freestyle

To note World Championships at HPP from 27th June. LVPC members involved.

15.0 Discipline Update: Rafting

CP was pleased to report that the first of the new rafting development sessions would be starting tomorrow.

16.0 Recreational Paddling

Nothing to report. Representative to be sought.

17.0 Discipline Update: Slalom

No update in absence of CLE.

18.0 Comms Update

AS updated on current progress and asked if members could be encouraged to submit updates and pictures. Ideally we need to develop the habit of submitting each week and each event.

Actions: PP to give a mention every few weeks in the Newsletter to encourage more submissions. [ACT 220614 18.0.1]

19.0 AOB

The Committee noted the success of the Big Paddle Clean Up working party organised by PP.

