



Minutes of 08/02/22 General Committee Meeting 8 p.m. via Zoom

In Attendance: Adrian Simpson (AS), Ciaran Edwards (CLE), Izzie Parry (IP), Jonathan Males (JM), Jon Halden (JH), Irina Medunyak (IM), Martin Davies (MD), Martin Smyth (MS), Pam Phillips (PP), Sunny Rhodes (SR)

Apologies: Catherine Pulis (CP), Matt Edwards (ME)

The meeting met the requirements for being quorate.

1.0 Introductions

SR, the Club's new Welfare Officer was introduced to the General Committee. Induction needs for this vitally important role were discussed. It was noted that SR is booked to undertake requisite British Canoeing training on 16th March. The welfare team is checking that processes are operational for our policies, and that safeguards are in place around these processes and for welfare information that we keep. A full announcement to the Club will be made once SR has completed the BC training.

Agreed: LVPCWelfare and CoachingLVPC account holders to make sure that the access to any folders created on the Committee drive that contain sensitive information, is limited - but always more than one person. [AGR 220208 1.0.1]

Actions: Welfare team to liaise with PP to inform (after SR's training) Club members on welfare arrangements. [ACT 220208 1.0.1]

2.0 Approval of Minutes

Agreed: Minutes of the General Committee meeting on 11th January 2022 were approved. [AGR 220208 2.0.1]

3.0 Development Plan Update

3.0a Club Vision

The first draft was reviewed and received positive support. During discussion additional areas or areas for additional emphasis were identified for the next iteration of the document:

- Emphasis on family;
- Performance Pathway and commitment to TCP; and,
- Skills development and achievement.

Next steps for completing the statement of Vision and getting feedback from the wider Club membership were discussed.

Actions: JM to update the draft. [ACT 220208 3.0.a1]

PP and AS to assist JM to circulate the Vision to members (e.g.



through Newsletter & FB group) and encouraging feedback. [ACT 220208 3.0.a2]

The Committee to discuss the Vision with our Club members and gain feedback (ALL). [ACT 220208 3.0.a3]

JM to collate feedback and bring back to the Committee an assessment and any suggested updates to the Vision. [ACT 220208 3.0.a4]

3.0b Development Plan

Discussion took place on filling the current gaps in the Development Plan (the paddle sport disciplines of Freestyle, Rafting, Sprint & Marathon, and, the section on Community & Youth Engagement).

Actions: JM to initiate communication to get some ideas from freestyle paddlers and rafters. [ACT 220208 3.0.b1]

Acknowledging the difficulties at this time in including detail and any specific timings, MD to add some essential steps of a route for Sprint and Marathon development. [ACT 220208 3.0.b2]

CLE suggested that current Quality Club discussions can be aligned with the Development Plan and JM noted how this initiative will be helping to further the Club's governance and infrastructure. He also described how pathways could be mapped out to get people into disciplines and then progress within the Club both within and across disciplines.

Actions: The team looking at the Quality Audit to feed into the Development Plan with the prioritised actions from the Audit (MS to monitor). [ACT 220208 3.0.b3]

Pathways to be identified within the content for disciplines (JM to monitor). [ACT 220208 3.0.b4]

PP raised raft coaching as a development area for Rafting and the discussion included raft coach qualifications which JH is monitoring.

Actions: Raft Coaching to be identified in the Development Plan (CP,JH,JM). [ACT 220208 3.0.b5]

4.0 Committee Vacancies Update

Welfare Officer now appointed; H&S now the priority and CLE and JM are progressing; Freestyle and Recreational reps are also still needed.

5.0 Proposal for Olympic Bank Safety Training (from Previous Meeting)



The Committee considered a proposal originated by a Club coach which is now to provide Stadium Safety Training so as to increase the number of Club members/volunteers that are able to provide Olympic Bank Safety.

Agreed: D.McGaley to provide Stadium Safety Training for the Club. [AGR 220208 5.0.1]

JH also described a plan to run 8 hour FSRT across several Club Nights.

6.0 Financial Update

IP updated on current balances which continue to be stable and healthy. There were no exceptional income or expenditure items to report.

7.0 Membership Update

PP confirmed that WebCollect membership records had now been weeded and a record of lapsed members has been retained. New members continue to join the Club at a steady rate.

7.1 Suggestion from a Club member to have dry robes available for bank safety volunteers

Agreed: The Club to purchase and retain a stock of four dry robes that can be issued to bank safety volunteers on Club Nights should they be useful to the volunteers. [AGR 220208 7.1.1]

It was noted that the Committee, on behalf of Club Members, wished to invest in its volunteers and the robes would be of practical benefit to volunteers who did not have their own.

Action: IP to coordinate the procurement process for 4 robes of suitable quality and pricing. [ACT 220208 7.1.1]

8.0 Coaching Update

JH updated the Committee on British Canoeing bursaries for club members, something he was continuing to monitor.

Action: JH to check and report back on Slalom Specific courses' bursaries if the provider is not our Club. [ACT 220208 8.0.1]

JH also reported on a steady demand for courses within the Club; some trips that were being planned including a Sea Kayaking peer paddle being organised by AS; and, initial thinking on running another BoaterX.

9.0 Discipline Update: Flat Water

MD updated on the ongoing challenges in obtaining workable storage and access points so that activities could commence. MD has a meeting with Jack Pringle next week with the



opportunity to describe where we are at, what we need and to seek the Authority's support in creating solutions. JM is to follow-up on discussion points at LVWWC.

10.0 Discipline Update: Freestyle

Nothing to report. Representative to be sought.

11.0 Discipline Update: Rafting

Nothing to report.

12.0 Recreational Paddling

Nothing to report. Representative to be sought.

13.0 Discipline Update: Slalom

CLE reported on closing out January's income and costs; British Canoeing being happy with the latest Slalom Evaluation Framework (which transfers to the Club next month); junior representation at the Stone Winter Series of races; and, a Social Impact meeting that has taken place regarding the plans for the 2023 Canoe Slalom World Championships to be held at LV.

There were also updates on pre-season workshops; off-site water access; and, the forthcoming Div1 slalom event that the Club will be hosting on 5th/6th March. As entries have been low to-date, the event will now have an Open category and will host Irish national team selection. There are also discussions on incorporating a BoaterX (Extreme Slalom) event.

Action: PP to assist in getting bank support volunteers for the event weekend. [ACT 220208 13.0.1]

Agreed: As it is a Club event, suitable Club boats may be used to support the Div 1 event with MD also able to support with potentially a dozen boats from the stock he oversees. [AGR 220208 13.0.1]

Action: CLE to coordinate pre-use checks on any Club stock to be used for the event. [ACT 220208 13.0.2]

It was also noted that the Club has advertised for slalom taster sessions in the spring, with 16 people interested so far.

Action: JH to email JM regarding pricing of taster sessions. [ACT 220208 13.0.3]

14.0 Comms Update

AS reported that developing a stock of photos is on hold until lighter evenings, and, LVRPA have replied regarding photo permissions. They are not requiring us to submit photos from our day-to-day activities (just need to run other photos past them).

The rolling video request has been put on hold until the water warms-up; and, after a great response, the interviews on the Olympic Legacy have started. It is expected the latter will take a couple of weeks to complete.

